



## Boarding Houses Guidelines

Boarding students should be aware that their parents have sent them to IIS to get an education and that studies should be their main focus. Boarding students also represent the school, in class, at the boarding house or in town and should act in a responsible and respectful manner. Boarders should at all times respect Tanzanian cultural norms and dress code. While in the boarding house each student should be cooperative with boarding staff and other students. Students should also be respectful and keep their rooms and the common areas neat and tidy.

### 1. Leaving the boarding house

- a. Boarders must be accompanied by a responsible adult.
- b. Boarders must have a signed off-site permission slip.
- c. If boarders are visiting a friend's house they must have a signed off-site permission slip. The Boarding parent must have spoken with the parent(s) of the home to be visited prior to the visit. The boarders must return before dinner in the evening. If it is an overnight visit, the boarder must return by 3:00 in the afternoon the following day. Only one overnight visit is allowed per month per student. Any student who does not act responsibly will lose the privilege of going on any further visits. Note: permission is up to the Boarding parent and Head of school.

### 2. Visitors coming to the Boarding House

- a. There will be no visitors to the boarding house on week days unless it is for a pre-arranged study group or group work on a project.
- b. Boarders are allowed to invite one visitor a month to visit the boarding house on the weekend. The visit must be pre-approved by the boarding parent who will inform all boarding staff members. The visits may take place between meal times.
- c. Visitors are allowed only in common areas (living room, dining room, outside). They are not allowed in the student bedrooms. If students have group projects meeting at the boarding house must be pre-arranged with the boarding parent(s).
- d. Any visitor that acts inappropriately will not be allowed to visit again. If a boarder acts inappropriately when there are visitors at the boarding house, he/she may lose the privilege of having visits.

### 3. Family visits

- a. Family visits should be limited to once a month (unless there are extenuating circumstances).
- b. Family visitors should inform the boarding parent of their arrival at least 24 hours in advance.
- c. Only people on the boarding visitation form will be allowed to visit.

### 4. Meals

- a. The boarding house strives to have healthy well-balanced meals. These meals include vegetables and fruit as well as meat and carbohydrates. It is important that the students at least try to eat new foods.
- b. A hot meal is provided for the boarders each day at school.
- c. Between meals, juice and fresh fruit are available.
- d. After school, if a student is hungry bread, jam and peanut butter are available.

### 5. Laundry

- a. Students are responsible for putting their dirty laundry in the appointed place.
- b. Students are responsible for picking up their clean laundry.
- c. Each student's clothing should be labeled with their name





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## 6. Health and well- being

- a. All students should eat well and get a good night's rest to stay healthy.
- b. If a student becomes ill during the night he/she should wake the boarding parent.
- c. If a doctor is needed, the boarding parent will notify the parent(s) and the student take the clinic or hospital.
- d. The boarding parent will notify the parent(s) before administering any prescription medication.
- e. The boarding parent will also strive to look after each student's mental well-being and encourage healthy friendships and study habits.

## 7. Electronics

- a. Students are allowed computers, iPads, Ipods and phones.
- b. It will be at the boarding parent's discretion if students are allowed to use them during study times.
- c. ALL electronics **MUST** be turned in at bedtime to be locked away until morning.
- d. If electronics are needed for school, the student must ask permission from the boarding parent to get their electronics.
- e. If the boarding parent is notified that a student is falling behind in their coursework, not completing assignments etc, the boarding parent has the right to take all electronics until the student has been given a good report from the teachers.
- f. The boarding house will not provide internet. There is internet provided at the school.

## 8. Leisure time

- a. The students will have leisure time each day. It is hoped that the students use this time for physical activity and games. Playing on electronics is discouraged.
- b. Weekend outings will be planned by the boarding parent.

## 9. Pocket money

- a. ALL pocket money needs to be turned in to the school office. No money is to be 'hidden' away in the student rooms.
- b. Students can receive up to the allowed amount on Fridays following classes.
- c. Parents will receive receipts each term
- d. Parents please do not send your student money directly from Mpesa or any other means.

## 10. Phone calls

- a. Please call your child after dinner, calling or texting your child during school hours is very disruptive.

